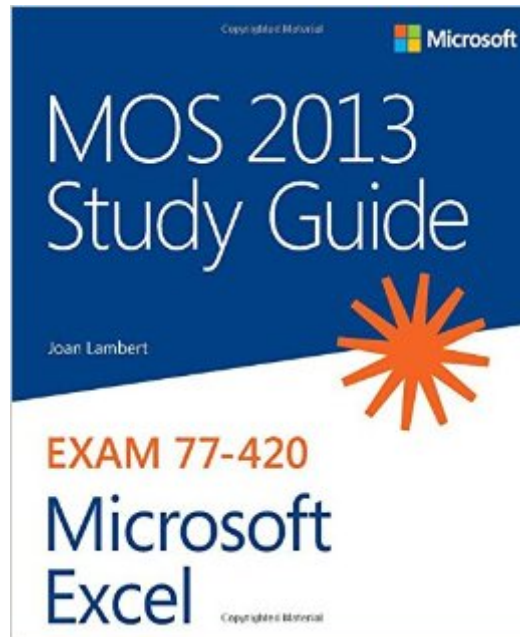


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# MOS 2013 Study Guide For Microsoft Excel (MOS Study Guide)



## Synopsis

Demonstrate your expertise with Microsoft Office! Designed to help you practice and prepare for the 2013 Excel Microsoft Office Specialist (MOS) exam, this all-in-one study guide features: Full, objective-by-objective exam coverage Easy-to-follow procedures and illustrations to review essential skills Hands-on practice tasks to apply what youâ™ve learned Includes downloadable practice files

## Book Information

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Average Customer Review: 4.0 out of 5 starsÂ Â See all reviewsÂ (22 customer reviews)

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## Customer Reviews

As is the case for most of the books in the MOS Study Guide series, this book touches the general outlines of what might be covered and generally shows how to get to that section but gives no hint of the exhaustive detail that may come up in the exam. As an example, it will show how to apply styles, but will not mention that on the exam you may be asked to apply a style of a specific name (Styles have names? Yes!). The failure to at least warn the test taker means that one begins taking the exam and runs into instructions that are totally unnerving because they request something very specific that the Study Guide didn't even warn might be required at that level of detail.

This book helped me pass the MOS 2013 Excel exam! It was a great resource for studying for the exam as it includes a website to download a set of practice workbooks to follow along with the text and work out problems at the end of each section. The only con was that they didn't create a website

or workbook to verify your answers.

I literally have 1 day to study for this exam as there was a mix up with my school but I've got years of experience with Excel so crossing my fingers! My only issue with purchasing the kindle edition is that there is no way to get the practice problems from the links provided in the book. You will be directed to Microsoft's website and then have to create an account then register the book, then nothing. I searched and searched with no luck. Finally after Googling I found this link on a random website and thankfully I was able to get the practice exams:

<http://examples.oreilly.com/9780735669208-files/>. Hope this helps!

My husband used this book and said it was easy to follow. He was able to pass the test... what the book needs to have is a sample of what the test will look like at the testing center because it takes most of your test time to figure out.... not the book's fault but definitely the test software creator's fault. But good book,

First of all, I passed the exam using only this book and a few online tutorials. Some of the exercises are written pretty poorly. I will say though, I had limited knowledge of Excel before this self study and I was able to pass so I still count it to be a very solid book. I purchased the paperback but I see no advantage of having that over the kindle version.

Other than not offering the solutions to the practice problems, this book is exactly as advertised. This book is not for a novice user that needs tons of examples (This is a study guide not a how-to book). But if you have working experience with MS Word and you study using this book then you have all of the tools that you need to pass the exam. EVERY question that I was asked on the exam was covered by this book.

I just got the book and it looks that is easy to read and understand! Please I need help to download the practice files. I wrote <http://aka.ms/mosExcel2013/files> and it gave me just The Microsoft Press Store, I did register the book ISBN, but still I can't find where I can download practice files.

I did not get this to take the certification test but just as a general guide for Excel. I think this is a much better book for someone who is at least computer literate and doesn't want to go the "For Dummies" route. You could buy a book that is thousands of pages and still not know all there is to

know about Excel, so if that's what your looking for then just keep searching. This book is about 140 pages covering the basics with very clear instructions on how to do that function. I don't know how well this prepares you for the 77-420 exam but for my purposes this and the Microsoft Excel Expert book are my goto resources when I am working with Excel.

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